# Club Constitution

## *REDWAY RUNNERS*

## 1. Name

The club will be called Redway Runners and will be affiliated to England Athletics.

## 2. Aims and objectives

The ~~aims and objectives~~ main purposes of the Club are~~will be~~:

- To provide facilities for and to promote participation in the amateur sport of Running-Athletics
- To offer coaching and competitive opportunities in Athletics
- To promote the club within the local community and Athletics.
- To ensure a duty of care to all members of the club.
- To provide all its services in a way that is fair to everyone.
- To promote social running

## 3. Club Equity Statement

This club is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity:

Sports equity is about fairness in sport, equality of access,
Recognising inequalities and taking steps to address them.
It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.

- The club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.
- The club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.
- All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- The club will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures.
- ~~The club is Independent of David Lloyd Leisure and members of Redway Runners do not need to be members of David Lloyd~~

## 4. Membership

To ensure all present and future members receive fair and equal treatment.
Membership should consist of officers and members of the club.
All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of practice that the club has adopted.

Membership of the Club shall be open to anyone interested in the sport on application ~~without discrimination. No person shall be denied membership of the Club on the grounds~~regardless of sex, ~~race~~age, ~~ethnic origin~~ethnicity, ~~creed, colour~~nationality, ~~age,~~ disability, gender, occupation, sexual orientation, religion,

political or other beliefs except as a necessary consequence of the requirements of running

Any facilities provided by the Club are available to all members without discrimination.

The Club may have different classes of membership and subscriptions on a non-discriminatory and fair basis. The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating. ~~Fees and charges are set at a level that will not pose a significant obstacle to membership or use of facilities.~~

Members will be enrolled in one of the following categories:

- Full member.
- Associate member.

The Club Committee may refuse membership, or remove it, only for good cause, such as conduct or character likely to bring the club or the sport into disrepute or ~~If approved by the Club Committee then the Club may decline an application for membership or terminate the membership of any member~~ refusing or wilfully neglecting to abide by the provisions of the Club's constitution, guidelines or codes of conduct. Any such termination of membership will be carried out in accordance with the Club's disciplinary and appeals policy. Appeal against refusal or removal may be made to the members. No member previously involved in the decision to refuse or remove membership may be part of any Appeal Committee.

## 5. Membership fees

Membership fees will be set annually and agreed by the Executive/ Management Committee or determined at the Annual General Meeting.

Fees will be paid: annually.

## 6. Officers of the club

The officers of the club will be:

- Chair.
- Secretary
- Treasurer.
- Social & Event Support
- Welfare Officer
- Membership Secretary
- Run Lead co-ordinator
- Events Manager
- Under 18's Co-Ordinator
- On-line Activity
- Community Development

Officers will be elected annually at the Annual General Meeting.

All officers will retire each year but will be eligible for re-appointment.

## 7. Committee

The club will be managed through the Management Committee consisting of:

- Chair, Secretary, Treasurer, Social & Event Support, Membership Secretary, Run Lead co-ordinator, Community Development, Under 18's Co-ordinator and On-line activity. Only these posts will have the right to vote at meetings of the Management Committee.
- The Management Committee meetings will be convened by the Secretary of the Club and held no less than twice per year.
- The quorum required for business to be agreed at Management Committee meetings will be 3 members.
- The Management Committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of the club.
- The Management Committee will have powers to appoint subcommittees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business
- The Management Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

## 8. Finance

All club monies will be banked in an account held in the name of the club.

The Club Treasurer will be responsible for the finances of the club.

The financial year of the club will end on: 31 March.

The Treasurer will present a statement of annual accounts at the Annual General Meeting

Any cheques drawn against club funds should hold the signatures of the Treasurer plus one other officer.

All surplus income or profits are to be reinvested in the Club. No surpluses or assets will be distributed to members or third parties.~~No funds or property of the club shall be distributed among the members but shall be applied to the furtherance and upkeep of the club~~

## 9. Annual General Meetings

The Club Secretary will give notice of Annual General Meetings (AGM). Not less than 21 clear days notice to be given to all members.

The AGM will receive a report from officers of the Management Committee and a statement of the accounts that have been reviewed by the officers of the committee.

Nominations for officers of the Management Committee will be sent to the Secretary prior to the AGM.

Elections of officers are to take place at the AGM.

All members have the right to vote at the AGM.

The quorum for AGMs will be four people.

The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

## 10. **Complaints and Disputes**

All concerns, allegations or reports of malpractice or abuse relating to the welfare of children or vulnerable adults will be recorded and responded to swiftly and appropriately in accordance with the Club's and England Athletics' safeguarding policy and procedures. The Welfare Officer shall be the lead Officer for all Members in the event of any safeguarding concerns.
Any complaints of misconduct (improper or unprofessional conduct) regarding the behaviour of Members or Officers shall be dealt with by the Club in accordance with its discipline and appeals process and must be presented in writing to the Secretary (and where the matter relates to the Secretary, the complaint must be submitted to the Welfare Officer). Unless exceptional circumstances apply, the Secretary will hear complaints within fourteen days of receiving a complaint. If the complaint is sufficiently evidenced, the Secretary will appoint 3 (three) Club Members (who have no direct or indirect interest/involvement in the matter) to sit on a disciplinary panel. Subject to rule 3 below, a decision of the disciplinary panel shall be final and conclusive.

Any appeals must be received by the Secretary within 7 (seven) days of receiving the written decision and, if appropriate, the appeals process will be followed.

Any complaints of serious misconduct (including, without limitation, theft, doping violations, fraud, physical violence, safeguarding policy breaches, serious breach of applicable health and safety, gambling and/or ticketing regulations or any act or omission of the Member or Officer which in the opinion of England Athletics, acting reasonably, brings or is likely to bring the sport of athletics into disrepute) regarding the behaviour of Members or Officers shall be reported and dealt with by England Athletics in accordance with its Disciplinary Procedures.

If a dispute arises between any Members or Officers of the Club about the validity or propriety of anything done by any Member or Officer under these Rules and the dispute cannot be resolved by agreement, the parties to the dispute must first try in good faith to settle the dispute by mediation before resorting to litigation.

## 11. Dissolution

Upon dissolution of the Club, any remaining assets shall be given or transferred to another registered CASC, a registered charity or the sport's governing body for use by them in related community sports. A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

~~In the event of dissolution, any assets of the club that remain will become the property of *England Athletics OR SOME OTHER CLUB WITH SIMILAR OBJECTIVES TO THOSE OF THE CLUB*.~~

## 12. Amendments to the constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

## 13. Declaration

Redway Runners *hereby* adopts and accepts this constitution as a current operating guide regulating the actions of members

**Signed:** **Date:**
**Name: Martin Lawrence**
**Position: Club Chair**

**Signed:** **Date:**
**Name: David  Argent**
**Position: Club Secretary**